

Instructions for Completion of Vietnam War Medallion Program Application Form

1. Who may apply?

- a. Any veteran who meets the eligibility requirements listed below is entitled to a medallion, medal, and certificate.
- b. Any spouse or eldest living survivor of a veteran who meets the eligibility requirements listed below but died prior to having made application is entitled to a medallion, medal, and certificate.
- c. This award is recognition of the veteran's service. Only one award will be issued in the name of each veteran.

2. Eligibility Requirements:

- a. The veteran must have served on active duty in the United States military service at any time during the period of February 28, 1961 to May 7, 1975.
- b. The veteran was a legal resident of Kansas at the time he or she entered or when he or she was discharged from military service or at the time of his or her death.
- c. The veteran must have received an honorable discharge, or still be in active service in an honorable status, or have active service in an honorable status at the time of his or her death.
- d. The Vietnam War medallion, medal, and certificate shall be awarded regardless of whether or not such veteran served within the United States or in a foreign country.

3. **Service Information:** Fill out this section as completely as possible and attach a copy of Department of Defense Form 214. If the DD-214 is not available a copy of the veterans Record of Discharge or Separation from Service is acceptable. The Kansas Commission on Veterans' Affairs, Veteran Services program will retain copies forwarded to that office. If Discharge or Report of Separation or DD-214 is not available please provide any other information available to document service.

Some acceptable forms of documentation:

- 1) DD-214
- 2) Discharge Papers
- 3) Armed Forces Identification Card (Active)

PLEASE DO NOT SEND ORIGINAL DOCUMENTS WE CANNOT GUARANTEE THEIR RETURN.

4. If different than current address, please list veteran's address at time of death:

Street Address

City State Zip

5. The application with copy of military service documentation must be returned to the following address:

Kansas Commission on Veterans' Affairs
Director of Veterans Services
700 SW Jackson Ave. Suite 701
Topeka, KS 66603
Toll-free: (800) 513-7731
Phone: (785) 296-3976
Fax: (785) 296-1462
E-mail wbollig@kcva.ks.gov

If assistance is needed in completing the application, please contact your local Kansas Commission on Veterans' Affairs Field Office.